

~~CONFIDENTIAL~~

NOV 1958

MEMORANDUM FOR: Chief, Medical Staff

SUBJECT : Position Classification - Head Nurse, Medical Staff

REFERENCE : Memo fr C/MS to D/Pers, dtd 20 June 1958, Subject:
Position of Head Nurse, Medical Staff

25X1A9a 1. I have carefully considered the request contained in referenced memorandum that the Office of Personnel approve classification of the position of Head Nurse as GS-10/11 in order to clear the way for Mrs. [REDACTED] promotion to GS-11. I am aware of Mrs. [REDACTED] excellent record of service and of her long demonstrated loyalty to the Medical Staff and to the Agency. 25X1A9a

2. Based on our study of the position of Head Nurse of your Staff, I regret that I cannot indicate the concurrence of this Office in the classification requested. A comparison of the grade of this position and positions entailing counterpart responsibilities in other departments and agencies confirms the propriety of the present classification in grade GS-10. It is true, as you suggest, that grade progressions which include GS-10 are somewhat infrequent in the hierarchy of Federal occupational categories. The Nursing series, however, provides an exception to this rule, and standards or criteria of long standing prescribe this grade level to correspond with the level of responsibility exercised by Mrs. [REDACTED]

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[REDACTED]

Gordon M. Stewart
Director of Personnel

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